

PIERCE LAW
FRANKLIN PIERCE LAW CENTER

APPLICATION FOR GRADUATE EXTERNSHIP

Name:

Month/Year of Graduation:

Name / Address / Telephone Number of desired externship:

—

—

—

Telephone:

Field Supervisor E-Mail:

Start and End Dates of Desired Externship:

Are you planning to take courses during the summer semester?

I am within the jurisdiction of the Academic Standing Committee? ___ Yes ___ No

If YES, the Academic Standing Committee approved my enrollment in this externship.

Chair, Academic Standing Committee

Date of Signature

Law School GPA:

Name of Field Supervisor:

Name of Externship Supervisor:

During your externship please state whether you plan to work in any legal capacity including but not limited to clinics: ___ YES ___ NO

If the answer to the above question is yes, please specify where you intend to work and the exact nature of your duties:

PIERCE LAW
FRANKLIN PIERCE LAW CENTER

APPLICATION FOR GRADUATE EXTERNSHIP

Relevant prior experience and/or classes: Please attach a resume. (This will expand. Be thorough.)

Reason for proposing this externship. What types of skills do you expect to develop? What is the nature of legal practices and description of your anticipated duties? How does this proposed externship relate to plans for your career? (This will expand. Be thorough)

Please specify how the externship will meet the requirements of Graduate Externship Academic Rules.

What can you do to make yourself better prepared for the proposed externship?

Who is your field supervisor and why are they qualified to mentor you in your externship? If this is a new placement, please attach a resume or bio of the supervisor.

If you do not know the name of your supervisor, the name, address and phone number of the contact person at the office where you will be working.

V1.I. GRADUATE EXTERNSHIPS

The Intellectual Property/Commerce and Technology program supports 6 week externships for academic credit.

PIERCE LAW
FRANKLIN PIERCE LAW CENTER

APPLICATION FOR GRADUATE EXTERNSHIP

V1.I.2. After completing two full-time academic semesters, graduate candidates with a Grade Point Average (GPA) of 2.5 or better may elect an optional period (not to exceed two months) of externship at a U.S. law firm, corporate or government office, for up to four (4) credits as part of their regular academic program. Students electing the graduate externship must make all their own externship arrangements. The location, host, length, number of credits, and supervisor must be approved in advance by the Chair, Intellectual Property/Commerce and Technology Graduate Programs or his/her designee. Upon completion of the externship, the field supervisor must submit an evaluation to the externship supervisor. Students will be awarded a Satisfactory/Unsatisfactory grade based on the field supervisor's evaluation and the student's self-assessment.

V1.I.3. Students who elect the externship option will not be awarded their degree until the externship is complete, graded and entered on the student's transcript. Rule V.L. applies.

- a) I understand that there is no guarantee that Pierce Law can place me in a specific organization or firm.
- b) I understand that there is no guarantee that Pierce Law can place me in a specific geographic area.
- c) I understand that I am committed to the placement Pierce Law has arranged.
- d) I understand that I cannot change my mind about participating in the placement program once an externship has been arranged.
- e) I understand that internships will not start until after I have satisfied all my academic coursework.
- f) I understand that there is NO GUARANTEE of placement in an externship. If we do not have confirmation of a placement by
_____.

I understand that among other requirements, an externship involves at least 40 hours of field work weekly; keeping a log and submitting it weekly, participating in an online discussion group. I also understand that I am required to check my school e-mail daily. I have read the rules on the Graduate Externship Program in the Academic Rules and Regulations.

Signature

Date