

ADMINISTRATION

Dean's Office

John D. Hutson, Dean
Susan Richey, Associate Dean
Linda Lee Lugg, Assistant to the Dean

Office Hours

Monday – Friday
8:30 – 4:30

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## Admissions Office

Katie McDonald, Assistant Dean for Admissions  
Denise Presby, Admissions Coordinator  
Barbara Wilson, Assistant Director of Admissions

### *Office Hours*

Monday – Friday  
8:30 – 4:30

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Office of Institutional Advancement

Alumni, Development & Public Relations

Gayle Mazelewski, Director of Development
Sharon Callahan, Director of Public Relations
& Publications
Laura Chaney, Director of Alumni Relations &
Annual Fund
Rebecca Spencer, Administrative Assistant

Office Hours

Monday – Friday
8:30 – 5:00

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## Business Office

Eric Norman, Vice President, Finance & Administration  
Susan Ahern, Bursar  
Renee Beal, Controller  
Janet Gearan, Accounts Payable  
Stephanie Ledoux, Payroll & Benefits Specialist  
Brittany Dragotta, Administrative Assistant

### *Office Hours*

Monday – Friday  
8:30 – 3:30

## Career Services Office

Mary Sheffer, Assistant Dean for Career Services  
Katie Schendel, Assistant Dean for Career Services  
Paula Harris, Assistant Director  
Mary Ann Aspell, Administrative Assistant

### *Office Hours*

Monday – Friday  
8:30 – 4:30, or by appointment

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Computer Services Department

Marc L. Gosselin, Director
Paul LaClair, Associate Director
Linda Turner, Associate Webmaster

Office Hours

Monday – Friday
8:30 – 4:30

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## Faculty Assistants

Priscilla Byfield, Administrative Assistant  
Jeannie French, Administrative Assistant  
Kathleen Hennessy, Administrative Assistant  
Deborah Huefs, Administrative Assistant  
Carol Ruh, Administrative Assistant

### *Office Hours*

Monday – Friday  
8:30 – 4:30

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Financial Aid Office

Dawn Chamberlaine, Director of Financial Aid
Lynn Froleiks, Financial Aid Assistant, Perkins
Loan Administrator

Office Hours

Monday – Friday
8:00 – 4:00

ADMINISTRATION (CONTINUED)

Bruce E. Friedman Clinic

Ellen Lessard, Office Manager

Office Hours

Monday – Friday

8:00 – 5:00

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### **Graduate Programs Office**

Susan Richey, Associate Dean, Professor of Law

Bill Murphy, Professor and Chair, Commerce & Technology Graduate Programs

Debbie Beauregard, Director of Graduate Programs and Summer Programs

Pilar Silva, Foreign Student Advisor

#### *Office Hours*

Monday – Friday

8:30 – 4:30

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Registrar's Office

Lory Attalla, Assistant Dean for Registration and Records

Lyla Mulkhey, Assistant Registrar

Christine Boisvert, Administrative Assistant

Office Hours

Monday – Friday

8:00 – 4:00

Library

Judith Gire, Law Library Director /Professor of Law

Cynthia Landau, Assistant Law Library Director/
Professor of Law

Paula Jewell, Access Services Supervisor

Roberta Woods, Access Services Supervisor

Jon R. Cavicchi, Intellectual Property Librarian/
Assistant Professor of Research

Melanie Cornell, Automation Librarian

Kathy Fletcher, Cataloging Librarian

Kathie Hindley, Acquisitions Supervisor

Bill Jewel, Multimedia Coordinator

Bonnie Morrison, Collections Management Assistant

Barry Shanks, Reference & Computer Research
Librarian

Jim Broutzos, Serials Supervisor

Jenase Grieco, Collection Management Assistant

Library Hours

Monday – Thursday: 7:45 – Midnight

Friday: 7:45 – 10:00 pm

Saturday: 10:00 – 10:00 pm

Sunday: 10:00 – Midnight

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### **Student Services Office**

Fran Canning, Assistant Dean of Students

Christine Boisvert, Administrative Assistant

#### *Office Hours*

Monday – Friday

8:30 – 4:30

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